

UNITED STATES GOVERNMENT

~~SECRET~~  
~~CONFIDENTIAL~~

# Memorandum

TO : Director of Logistics

DATE: 5 FEB 1963

FROM : Chief, Transportation Division/OL

SUBJECT: Monthly Activity Report (January)

## 1. PROJECTS AND STUDIES IN PROCESS

### a. Audit Report of Transportation Division

A reply to the recent report of audit of this Division, and action on five of the seven auditor recommendations, have been completed. The remaining two recommendations are in process of resolution in coordination with Procurement Division/OL and Finance Division, Office of the Comptroller.

### b. Regulatory Revisions

Revisions of [REDACTED] and LI's 1-4 and 1-9 were prepared for publication to reflect transfer of the passenger vehicle function to Logistics Services Division.

### c. Employee Pamphlet

25X1A

### d. Proposed Letters of Commendation

At the request of Planning Staff/OL, a list was compiled of employees of other Government agencies who have rendered outstanding support to this Division and deserve a letter of commendation.

25X1A6a

25X1A6a VV

DOCUMENT NO. \_\_\_\_\_  
NO CHARGE IN CLASS.   
 DECLASSIFIED  
CLASS. CHANGED TO. T S/0  
NEXT REVIEW DATE 204  
AUTH: HR 7-12 Approved 0187 Release 2001/08/09 : CIA-RDP78-04608A000200010113-7  
DATE 10/10/81 REVIEWER: 0187

~~SECRET~~

GROUP 1  
Excluded from automatic downgrading and declassification

~~CONFIDENTIAL~~

25X1A

Approved For Release 2001/08/09 : CIA-RDP78-04608A000200010113-7

**Next 2 Page(s) In Document Exempt**

Approved For Release 2001/08/09 : CIA-RDP78-04608A000200010113-7

~~SECRET~~ CONFIDENTIAL

SUBJECT: Monthly Activity Report

[REDACTED]

25X1C

m. Orientation and Briefing of Personnel

[REDACTED]

25X1A9a

o. Public Transportation Facilities

A memorandum was sent to the Employee Relations Unit, Office of Personnel concerning employee complaints about public transportation facilities at Headquarters. The reply stressed that continuing attention will be directed toward improving service, and pointed out some of the problems encountered by commercial bus companies such as approval of rights of way and operating losses sustained on new routes.

p. Single Class Jet Air Accommodations

United Airlines announced that single class service by jet aircraft will be inaugurated on 10 March between San Francisco and Chicago. If successful, the service will be expanded.

3. SPECIAL PROBLEMS

None

[REDACTED]

25X1A9a

Distribution:

Orig & 1 - Addressee  
1 - TD File

25X1A9a

OL/TD/P&C/ [REDACTED] (5 Feb 63)

~~SECRET~~ CONFIDENTIAL